



# Aquarian Trainer Academy – Level Two Pathway

## Level Two Lead Trainer – Practicum Mentor

### ORIENTATION



#### Introduction:

The Level Two Trainer Practicum Mentor Orientation provides information on:

1. What are the procedures of a Level Two Practicum process?
2. How to apply to become a Level Two Practicum Mentor

Please refer also to the document: “Qualities of a Level Two Trainer & Practicum Mentor Agreement”

#### 1. What are the procedures of a Level Two Practicum Process?

**The qualification** process to become a Level Two Practicum Mentor is done module by module. Upon reviewing the sections below, the candidate should decide if applying for this role is desirable.

##### What is a Level Two Practicum Mentor?

The Level Two Practicum Mentor is a Level Two Lead Trainer who mentors the candidate/mentee into becoming a Level Two Trainer or Lead Trainer for a specific Level Two Module.

- **Level Two Trainers** can teach any aspect of any module for which they have qualified, but only as a member of a team lead by a Level Two Lead Trainer. They can teach unsupervised up to 50% of a particular module.
- **Level Two Lead Trainers** can contract Level Two modules in which they are qualified for with KRI. As the Contracting Lead Trainer on a Level Two Module, you must teach at least 20%.

##### What is a Level Two Practicum Process?

The Level Two Practicum is how a Mentee qualifies to become a Level Two Trainer in a specific module. The Level Two Mentee practices teaching in a module with the support of, discussion with, and feedback from, a Level Two Practicum Mentor.

##### First Level Two Practicum of a Module

At the Level Two Practicum Mentee’s first practicum, the Practicum Mentor and Mentee must be present for 100% of the module. The Mentee is a co-teacher and an active partner in all curriculum, program and logistics planning.

##### Subsequent Level Two Practicum

The Level Two Practicum Mentee can teach up to 50% unsupervised (at the discretion of the practicum mentor), and can teach up to 80% with supervision. The mentee needs to be present for 100% of the course. The Level Two Practicum Mentor does not have to be at 100% of the course, but must be there a minimum of 20%. Meaningful conversations before and after the program still needs to happen. Mentees do not need to work with the same Level Two Practicum Mentor for all modules. In fact, it is required (exceptions can be requested in writing) to work with at least two different Level Two Practicum Mentors.



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#### Practicum Mentor Responsibilities:

- **Mentee and Level Two Practicum Mentor** must spend time both before and after the course discussing aspects of being a Level Two Trainer such as:
  - What are the learning objectives for this module? How is the curriculum being crafted to deliver and achieve these objectives?
  - What is unique about being a Level Two Trainer, different than a Level One Trainer?
  - Reviewing the Level Two Competencies – what they mean, why they are required, the level of proficiency currently demonstrated
  - How the course went – were the learning objectives for that module met? What worked and what could be improved in the areas of admin, logistics, curriculum organization, and presentation
  - The Level Two Practicum Mentor’s recommendation whether you should be qualified for this module or not. If not, why not? And what would have to be demonstrated in order to qualify?
  
- **The Level Two Lead Practicum Mentor** will be asked to provide a written evaluation about the candidate’s success after the module, and their recommendation whether or not they should be qualified for this module.

*See more details about the Practicum Process in the “Level Two Trainer Orientation”.*

## 2. How to apply to become a Level Two Practicum Mentor

- **Pre-requisites:**
  - Either you are a Level One Mentor, or Level One Lead with prior mentoring experience
    - If the later, you must provide information demonstrating your past mentoring training or experience that demonstrates your proficiency as a mentor
  - You have been the Level Two Lead Trainer at least once for the module you want to be the practicum mentor for.
  
- **Entry process:**
  - Fill out the Level Two Practicum Mentor Application
  - Sign the form “Qualities of a Level Two Practicum Mentor Agreement”
  - Send forms to KRI – [sjitk@kriteachings.org](mailto:sjitk@kriteachings.org)
  
- **For Subsequent Modules:**
  - Update the Application Form with the subsequent modules you want to be the Practicum Mentor for and send it to KRI – [sjitk@kriteachings.org](mailto:sjitk@kriteachings.org).
  - No need to sign the “Qualities of a Level Two Practicum Mentor Agreement”